
Knox Churches Soccer Club

A division of Knox Churches Sports Association Inc. (ABN: 40 945 491 394)

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Email: info@kcsc.org.au

Home ground: Knox Park

Obedience Dog Club entrance

Off Ferntree Gully Road, Knoxfield,

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CLUB INFORMATION 2019

Welcome to Season 2019. The following pages provide some background information on our club, Knox Churches Soccer Club, to help you with how our club operates.

KNOX CHURCHES SOCCER CLUB (KCSC)

KCSC competes in the Victorian Churches Football Association (VCFA) and all matches are played on Saturdays. We are a division of the Knox Churches Sports Association which has been operating since 1998 and was incorporated in 1999. The aim of our club is to bring glory to God by providing an opportunity for all players to participate in soccer matches in a family friendly environment. Players are encouraged to compete to their highest ability, regardless of their skill level. The club believes in treating all members and players respectfully and equally and aims to achieve an environment for personal development both through playing soccer and socially. Our Code of Conduct and our Core Values are on our website (www.kcsc.org.au) under Club Info, Downloads. Please ensure that you familiarise yourself with these.

HOME GROUND

Our home ground is:

Knox Park

Obedience Dog Club entrance

Off Ferntree Gully Road, Knoxfield (Melways 73 E6)

REGISTRATION 2019

There are 2 steps to complete the registration process.

1. Knox Churches Soccer Club (KCSC) registration process, and
2. Victorian Churches Football Association (VCFA) online registration

Registration is only valid for the season in which the registration is received so both steps need to be completed each season. VCFA Registration cannot be completed before KCSC Registration.

1. Knox Churches Soccer Club (KCSC) Registration:

We are holding our club Registration day/night on **WEDNESDAY 6th FEBRUARY** at **Knox Park** from **5:30pm to 8:00pm**. Priority will be given to returning players **IF** registered by **8:00pm on Wednesday 6th February**.

ALL Registrations received **after** this date, plus any new registrations, will be **subject to existing vacancies**. This applies to the Juniors, Men's, Women's & Veteran's competitions. Registrations for the Goal-kick remain open throughout the season.

A registration form must be completed for each individual player (downloadable from the website www.kcsc.org.au) with all details completed and the form signed. For players under the age of 18, the forms must be signed by a parent or guardian. Payment must also be made at the time of registration (or as approved – see note below)*. Please refer to the registration forms for details required, payment methods and the 2019 Fee schedule.

*** Please do not delay getting your registration forms in by the cut-off date of 8:00pm on Wed 6th February 2019** as we will not be holding any places open and your registration will then be subject to vacancies. Please contact the Club Treasurer if you require any payment plans and/or financial assistance, or if you simply need an extension due to pay periods.

2. Victorian Churches Football Association (VCFA) registration:

Once the KCSC registration and payment has been completed, each player must also be registered each year on the VCFA online registration system. This registration must be completed by the player, or by the parent of players under the age of 18. This is an administration tool for the VCFA whereby you agree to the VCFA Terms and Conditions, provide your contact details to the VCFA which may be used for correspondence from the VCFA (e.g. information for the Christian Football Federation of Australia national titles), and is the mechanism for the player to be included on the Team Sheets for competition play. There is NO additional fees payable for this VCFA Online registration as all costs are incorporated in our registration fees.

Please note, the link to this registration and any specific details that need to be entered will be emailed AFTER the KCSC club registration has been approved and the VCFA system is available for 2019. Please do not attempt to register with the VCFA until advised.

Note, Goal-kick participants are not required to complete this registration unless otherwise advised by the club.

FEES 2019

A full schedule of Knox Churches Soccer Club registration fees for 2019 can be found attached to the registration form. When 2 or more family members register to play for KCSC a \$20.00 discount is available per dependent family member after the oldest family member has paid the full applicable registration fee for their player group.

NOTE: Registration of all family members must be done TOGETHER and payment made in ONE TRANSACTION for this discount to apply (unless otherwise approved by the Treasurer). Any family members registered separately at a later date, will not be eligible for this discount and will be charged at the full fee for the appropriate player group.

Fees include the following items :

Goalkick junior program	Ground Hire
VCFA costs – team fees/referees/player fees/player insurance/admin	Ground/pavilion maintenance
Equipment – training/match	Ground Hire
Playing Shirts	Gas & Electricity
Club Administration	Compliance costs
Insurance of club equipment	Presentation event subsidies/Trophies

Refunds of Fees (or partial refunds) will be considered by the KCSC Executive on a case by case basis – please email the TREASURER if a refund, or partial refund is required.

Part Payments/Payment Fee Plans/Financial Assistance – please email the TREASURER if you cannot pay the full registration fee at the time of registration. Part Payments/Payment Plans are considered with full payment expected to be finalised by the end of March unless otherwise discussed with the Treasurer. Financial Assistance may be considered in special circumstances as approved by the KCSC Executive.

TEAMS 2019

Our club currently participates in the Junior (mixed), Men's and Women's competitions of the VCFA. The VCFA have also announced the expansion of GIRLS only soccer with the introduction of a stand-alone UNDER 12 GIRLS competition in order to grow and develop the participation of girls in soccer. We encourage girls, aged 9 to 11 as at 31 December 2018 (i.e. turning 10 to 12 during 2019). The VCFA is planning to expand the GIRLS comp to also include a GIRLS INTERMEDIATE competition in 2020. Also new this season, the VCFA is introducing a VETERANS competition which is expected to be played on Friday evenings.

1. GOAL-KICK JUNIOR DEVELOPMENT PROGRAM

Our Junior Development Program, Goal-kick, is designed for young children aged from the age of 5 years old (or who are in prep by 30 April 2019) and up to develop their skills before competition play. It is run for approximately 16-18 weeks on Saturday mornings at our home ground during school terms 2 and 3 in conjunction with the junior team competition. Parents are strongly encouraged to participate with their children. Parents must provide their child's shin guards. Registration for the Junior Development Programs is open at any time before and during the season. It is highly recommended for participants to do at least 1 year of goal-kick prior to commencing in our Under 8 and Under 9 junior teams.

2. JUNIORS

The club aims to field at least one team in every junior age group, if not more. Registrations are generally accepted with preference given to club members from previous seasons registered on or before registration day while positions in age groups remain vacant. Any registrations received after registration day are subject to vacancies, both for returning players or new players to the club.

Junior teams are generally mixed teams for boys and girls, except for the U12 GIRLS team. Age groups are determined by the child's age as at 31 December. Girls may play with a year's leeway if desired.

Training for all junior teams is 1 night per week, either on a Tuesday or Wednesday evening as set by the club in conjunction with the coaches and committee. Matches are played, either home or away, on Saturday mornings at times to be determined by the VCFA and is dependent on match duration and ground availability of all age groups of the participating clubs.

UNDER 8/9 JUNIOR TEAMS (Mixed)

Under 8/9 teams comprise of small-sided games with 6 players taking the field, playing 15-minute halves. For Under 8 teams, players should be 7 (or turning 7 within the current soccer season). It is recommended that players have participated in the KCSC goal-kick program, or a similar program, previously. Our teams are generally capped at 8 players per team to allow for all players to participate on the field each match.

The U8/U9 teams participate in 16 to 18 matches during the season but do not compete for points. The small-sided format allows for skills to develop faster with more touches on the ball in a more concentrated format. It is recommended for girls turning 7 or 8 to commence in the younger mixed U8/9 junior team than the proposed format/age variance of the new U12 GIRLS comp.

UNDER 12 GIRLS Competition

The VCFA has announced an expansion of GIRLS soccer which was initiated with some U10 Girls only days in 2018. In 2019, the VCFA will introduce a stand-alone UNDER 12 GIRLS home and away competition to further develop girls soccer in coming years.

The UNDER 12 GIRLS comp is particularly suitable for girls turning 9 to 11 years old in 2019 (i.e. born in 2007, 2008 & 2009). The format for the UNDER 12 GIRLS comprises of small-sided games with 6 players taking the field playing 20-minute halves on the small pitch to encourage more touches and development of skills in a more concentrated format. The UNDER 12 GIRLS teams will be generally capped at 8 players per team to allow for all players to participate on the field each match. The UNDER 12 GIRLS competition, will be a full VCFA competition with points and ladder with a trophy awarded to the winning team at the end of season.

UNDER 10 to UNDER 17 teams (mixed)

Under 10 to Under 17 teams (mixed) comprise 11 players taking the field, playing in increasing time increments from 20-minute halves to 35-minute halves as they develop with the U10/U11 age group playing 20-minute halves; U12/U13's playing 25-minute halves; U14/U15's playing 30-minute halves and U16/U17's. Our teams are generally capped at 14 players per team to allow for interchanges to occur.

Though U10 to U17 teams are mixed, we are highly encouraging all girls turning 9 to 11 in 2019 (i.e. born in 2009, 2008 and 2007) to participate in the new stand-alone U12 GIRLS comp to facilitate the development of girls in soccer. Girls playing in existing mixed junior teams (e.g. 2018 U11 age group) must note the small-sided game format for the U12 GIRLS comp.

Junior Age Group Eligibility:

The year a player is born as indicated in the below schedule corresponds to the cut-off for eligibility to play in the appropriate age group for the season with exemptions/variations as approved by the KCSC Committee and VCFA (where applicable) to maintain integrity in our age groups as determined by the VCFA. Approval must be sought from the KCSC Committee for any variation to this each year. For example, if a player is 12 as at 31 December 2018 and therefore turning 13 in 2019 (i.e born in 2006), he should be playing in the U13 age group. If it is approved

by the KCSC Committee that that player participates in a higher age group such as U14 in 2019, then he may need to play 2 seasons in U14 – i.e. it does not necessarily carry on in playing in the higher age group each subsequent year and is subject to spaces in the higher age group and need in correct age group as this can change from year to year. Exemptions to play in a lower age group must meet strict criteria and is subject to approval from both the KCSC Committee and the VCFA.

Note – The Fee payable is based on the team that the player is assigned to unless otherwise advised. If, as in the above example, it is approved that an eligible U13 player has requested and is approved to play in an U14 team, then the U14 fee is applicable for that season.

For registration purposes, please put in the Age Group your child is intending to play in and pay the appropriate Age Group fee. Variations to the applicable fee can be finalised subject to the approved registrations.

GK	Born before 30/4/2014	U11	Born 2008	U14	Born 2005 (Girls 2004)
U8	Born 2011	U12G	GIRLS 2007; 2008; 2009	U15	Born 2004 (Girls 2003)
U9	Born 2010	U12	Born 2007	U16	Born 2003 (Girls 2002)
U10	Born 2009	U13	Born 2006 (Girls 2005)	U17	Born 2002 (Girls 2001)

Composition of junior teams:

Compositions of junior teams will be made by the KCSC committee. It is important to note that team compositions **may** vary from year to year depending on the VCFA Junior Competition Structure, registrations received and skill levels within the age group. The club aims to fulfil balanced teams in order to strive for an environment for personal development, both through playing soccer and socially.

Junior Training:

- Training times will be advised as soon as possible after registrations night on Wed 6th Feb. and is expected to commence in March 2019. Please note, it may be necessary to train in age groups to assist in fulfilling balanced teams within those age groups prior to the final composition of teams. There are various factors to take into account when fulfilling teams including the number of registrations received and any VCFA factors that may arise including the number of teams within an age group.
- Training for junior teams will be 1 night per week and they are expected to be either on a Tuesday or Wednesday night in 2019. This will be determined by the club taking into account the availability of the appointed coach of player's allocated team/age group, and ground availability.
- Training sessions usually commence at approximately 5:30/6pm for approximately 1 to 1½ hrs depending on the age group and coach. Junior teams will generally finish their training sessions no later than 7pm.

- Parents are responsible for bringing their child/ren to their training sessions on time and we would encourage all parents to remain at the training session where possible.
- Parents are to collect their children promptly at the end of the session.
- For younger age groups (U8-U11) children should be taken by a parent/carer to the coach/team manager at the start of the session and collected promptly from them at the end of the session.
- Parents must be contactable at all times during their child's training session

Junior Competition:

All matches are played on Saturday mornings and the fixtures are co-ordinated by the VCFA (Victorian Churches Football Association). Fixtures, Results and Ladders and any other VCFA information can be found on the VCFA website:

http://www.foxsportspulse.com/assoc_page.cgi?assoc=8912

- Junior matches are scheduled for play in the morning as per fixtures issued by the VCFA.
- The soccer season usually consists of approximately 18 rounds during Terms 2 & 3, and may include the 1st weekend and last weekend of the June/July holidays (no matches are scheduled for the middle weekend). No matches are scheduled for the Queen's Birthday weekend.
- Parents are responsible for transport arrangements for their child to and from their match at times requested by their coach/team manager
- Coaches/team managers should confirm the match details with their team members at training and/or via email/text.
- Parents should advise the coach/team manager if their child is unable to play a match as early as possible to enable the coach/team manager to assist with team numbers and to organise any additional players if necessary.
- Parents are strongly encouraged to attend their child's matches.
- Parents are responsible for applying first aid to their own child if the need arises.
- Where parents are unable to attend the match, they should arrange for their child be in the care of another responsible adult.
- Parents must be contactable at all times during their child's match.

Registrations are accepted on the basis that there is a commitment to the entire season in regard to both training and matches. If there are any circumstances that this cannot be met, the parent or player must inform the club. Preference must be given to those who can meet the commitment required.

The club will endeavour to confirm your registration within 2 weeks of registration day. Training details will be emailed as soon as possible following confirmation of training

times/days with coaches. In some instances, age groups may need to commence training as a whole before team allocations can be confirmed.

3. WOMEN'S & MEN'S TEAMS

The VCFA generally has 2 Women's divisions and KCSC intend to field two Women's teams in 2019 as assigned by the association.

The club encourages girls aged 15 and up to participate in the Women's competition rather than the juniors so we can continue to develop our Women's teams and meet team number requirements.

The VCFA has 7 to 8 Men's divisions and KCSC will aim to field 6 to 7 Men's teams in 2019 through a range of these divisions as assigned by the association.

The overall numbers for the Men's and Women's teams are capped as agreed by the KCSC Committee and Coaching Sub-Committee. Once the maximum number of players have been registered, further registrations may be approved throughout the season as a training/supplementary registration. Please contact the club for the fees and conditions involved with the training/supplementary registration.

Men's and Women's teams for any given week are selected by the Men's/Women's coaching/selection panel and are generally based on: ability, team structure and availability. As we have teams in most VCFA Men's/Women's divisions ALL abilities are catered for.

Men's and Women's Training

- Men's/Women's training takes place on Wednesday nights from 7pm to around 8:30/9:00pm during the season. However, there may be variations from time to time which will be advised by the relevant coaches.
- Pre-season training for the Men and Women's teams are held on a Monday and Wednesday night commencing late January/early February until the normal season begins when it reduces to Wednesday nights only. 2018 Registered Men and Women players will receive an email regarding these details. Details will also be available on the club's website: www.kcsc.org.au

Men's & Women's Competition

All matches are played on Saturday Afternoons and are co-ordinated by the VCFA (Victorian Churches Football Association). Fixtures, Results and Ladders and any other VCFA information can be found on the VCFA website:

http://www.foxsportspulse.com/assoc_page.cgi?assoc=8912

- Men's/Women's matches are scheduled to play in the afternoon as per fixtures issued by the VCFA with matches generally starting at 1pm or 3pm. An occasional 5pm match may be scheduled as agreed between clubs/association.
- The soccer season usually consists of league rounds & Cup rounds usually starting around in April through mid-September as determined by the VCFA
- Players are responsible for their own transport arrangements and to arrive at the match at the time nominated by their coach/team manager

- Selection is at the discretion of the Selection Panel each week
- Players will be notified of weekly team selections and match details by email.
- It is the players responsibility to ensure that they are aware of which team they have been selected in each week and to notify the coach if they become unable to play as soon as possible to allow for replacements if required.
- Players must advise the coach of the team they last played in of their availability each week or as otherwise directed by that coach.

JUNIORS PLAYING MEN'S/WOMEN'S

There are opportunities for appropriate Junior players to also play in the Men's/Women's matches on any given week as places become available as a fill-in after the availability of those on the CAPPED List and those on the Men's/Women's Training/Supplementary lists are exhausted. Please tick the box to indicate Juniors to Fill-In for Men's/Women's as required. There is no additional fee applicable as playing is subject to availability only.

There is also scope for a LIMITED number of players that may elect to play in both the junior and Men's/Women's competitions within the 'CAPPED' list. Being on the CAPPED list ensures priority selection on a weekly basis, ahead of those on the training/supplementary lists and other juniors. Players must show a commitment to training and matches for both their junior team and to the Men's/Women's teams. This is subject to approval from the KCSC Committee in conjunction with the KCSC Coaching Committee and Parent Approval. These players will be required to pay the higher Men's/Women's registration fee due to the much higher costs associated with these competitions. Please note, that the higher fee will then cover both the Junior AND the Men's/Women's competitions. If a player wishes to be considered for playing both juniors and Men's/Women's, please tick the registration form where indicated. Please pay the initial junior fee on registration until such time as the approval on the CAPPED Men's/Women's list is confirmed. Once approval is confirmed, the balance of fees between the junior fee and the Men's/Women's fees will then be payable.

4. VETERANS LEAGUE

The VCFA has announced the introduction of a VETERANS League to commence in 2019 to play on **FRIDAY Nights**. The **minimum age will be 35 years of age** (i.e. must be born in 1983 or earlier). Matches will be 45-minute halves. Participation in the Veterans League will hold no bearing on a player's regular VCFA team playing on a Saturday. However, any cards given during matches will be carried over to the Saturday comp.

GENERAL INFORMATION – ALL JUNIORS & MEN’S/WOMEN’S/VETERANS

WET WEATHER/GROUND CONDITIONS

Unless otherwise notified, training and matches will take place. On occasions the club may have to cancel training or matches if the ground conditions are particularly bad. The club will notify the coaches as soon as possible if this happens. You should therefore check with your coach/team manager if in doubt. Matches are rarely postponed but, in the event that this happens, you will be notified by your coach/team manager as soon as possible. It cannot be guaranteed that you will be notified prior to arrival at a match or training session but every effort will be made to contact you.

OPPOSITION CLUB GROUNDS

Most of the games are within the South and Eastern suburbs though there are some variations and occasional further travel depending on the player group. Refer to the VCFA website for the clubs that come under the auspices of the VCFA and the locations of those clubs.

Please note that it is your responsibility to ensure you arrive at the time requested by your coach – don't forget to allow for travelling times!

COACH/TEAM MANAGER

Each team must have a coach and a team manager. These positions are fulfilled on a voluntary basis by Parents and/or Senior players.

If you are interested in coaching or assisting the coach, please contact our club president, Johann Poppenbeck.

Team managers essentially relieve the coach from the administration of a team. Team managers should provide a roster for the washing of shirts, provide an avenue for communication between the club and team members, and ensure each player is aware of the location and time of matches. Please contact the club if you would like to be considered for a team manager role for a junior team.

WORKING WITH CHILDREN CHECKS

It is a requirement that ALL coaches and team managers and any other volunteers working directly with children have a valid Working with Children Check. Note, this also applies to any Men's/Women's coaches/team managers/volunteers as there are times when players are still under the age of 18 playing and training with these teams. Applications are now to be submitted online via <http://www.workingwithchildren.vic.gov.au/> and identification process is done through Australia Post. There is no fee associated with this check for volunteers.

FIRST AID/PLAYER INSURANCE

While our club maintains basic first aid kits which are available at training sessions and matches at our home ground, it is the responsibility of the parent or player (if over 18) for administering first aid. It is NOT the responsibility of the club or club officials to administer first aid. If in doubt an ambulance should be called.

Player Injury Insurance is provided by the Victorian Churches Football Association. Please refer to the following link for the details of the insurance is:-
http://websites.sportstg.com/assoc_page.cgi?c=0-8912-0-0-0&sID=405086

Though the VCFA provides Player Injury insurance, it is still advisable that you have your own Ambulance cover.

UNIFORM/MERCHANDISE

Players/parents are responsible for providing their own boots and shin guards. Club shorts and club socks are also the responsibility of the player/parent. These are to be purchased through the club only as these items have our club logo on them. Other supporter items are also available for purchase.

Mandatory items for players include: Club shorts, club socks (black), soccer (football) boots and shin guards.

It is also a requirement for players competing in a Senior/Women's match to have a pair of alternate club socks (blue) for any away match against some teams. These are also available for purchase via the club.

Player shirts are supplied by the club via the team manager. Player shirts must be kept as a set throughout the season. Players must change out of their playing shirts after each match and place them in the team box. Team managers will arrange for these to be washed after each match, usually through a roster system amongst the team members who must return these to the team manager on training nights. Player shirts remain the property of the club and the team set is returned to the club at the end of each season.

Players/parents are encouraged to donate any unwanted clean boots that are still in reasonable condition to the club. This enables others to purchase these for a very small fee which goes back to the club.

CLUB ASSISTANCE

As well as coaching and team managing as indicated above, the club has many other areas where help is welcomed. The club runs a canteen every Saturday morning. Proceeds from this help keep the fees as low as possible for both junior and Men's/Women's players. We require assistance (from parents and Men's/Women's players) to help out during the season. Your team manager will arrange a roster once the fixtures are known – normally you would be rostered for a ½ hour stint once or twice a season. If you are also able to help out further with managing the canteen for a couple of hours on occasions, the club would like to hear from you. There are a number of sub-committees where additional assistance would be very much appreciated from those not on the committee, such as organising of events and

marking out of the grounds, etc. If there are any areas where you can utilise your skills to assist the club, please contact the committee.

REBEL SPORTS SEASON PASS

If you hold a Rebel Sports Season Pass, there is an option to link it to our club. By doing this, the club will receive a % of your purchases as a rebate which in turn helps with equipment and other items. Contact Rebel Sports to sign up for their Rebel Sports Season Pass if you don't have one – it is free to join.

SOCIAL EVENTS & FUNDRAISING

Our main source of fundraising is a Trivia Night (date to be confirmed for 2019). This is a social night for the whole club but also raises funds specifically for club development in order to improve the facilities of the club. As this is our main fundraising, the club relies on volunteers to source gifts, etc. Please contact the committee if you can help out with this function.

Social events may be organised throughout the season. Team managers are also welcome to organise social activities for their team – sometimes this can take the place of training to develop team spirit.

COMMUNICATION

KCSC and VCFA websites are sources of key information. Please ensure you keep up to date by adding them into your favourites as a link:

KCSC Website: <http://kcsc.org.au>

KCSC Facebook: <https://www.facebook.com/KnoxChurchesSoccerClub>

VCFA Website: http://www.foxsportspulse.com/assoc_page.cgi?assoc=8912

Knox Churches Soccer Club App

The Knox Churches Soccer App can be downloaded for Apple via the Apple App store and for Android devices via the Google Play store. There is no cost to download this app. This also links to the VCFA Fox Sports Pulse website providing access to fixtures and ground locations.

Email is the most speedy and effective means of communication either directly from the committee or via the coaches/team managers. Please ensure that your email address is clearly printed on the registration form and please keep us up to date of any changes. Newsletters are also distributed via email periodically. It is your responsibility to keep a regular check on your email inbox.

Mobile numbers are another form of widely used communication particularly by coaches and team managers, especially when they wish to communicate with you at short notice.

Email and Phone numbers will only be distributed to the coaches and team managers for soccer use only.

On behalf of the KCSC Committee, thank you for supporting Knox Churches Soccer Club and we look forward to your participation in the coming year ahead.